Information Technology Board Agenda
Leading the way in enterprise-wide technology

Date: February 25, 2014  Time: 9:30 -11:00 am  Location: CCB Rm 260

Chairperson:  Ms. Elizabeth L. White  Interim CIO:  Ms. Beth Howen

Minutes:
- Approval of the February 4, 2014 Meeting Minutes – Chairperson White

Status Updates:
- IT Board Business – Chairperson White
- ISA Report – Ms. Beth Howen
- ISA Financial Report – Mr. Ken Clark

Action Items:
- Resolution 14-04: Amended AT&T Connectivity Services – Mr. Ken Clark
- Resolution 14-05: Bright House Dedicated Services & Internet Contract – Mr. Ken Clark
- Resolution 14-06: NEC Maintenance Support of AFIS Contract – Mr. Ken Clark
- Resolution 14-07: ESRI Renewal Software Licenses & Maintenance – Mr. Ken Clark
- Resolution 14-08: HP Master Lease Agreement – Mr. Ken Clark

Adjourn:
The next scheduled IT Board meeting is on March 25, 2014 at 9:30 AM in CCB Room 260

Attachments:
Contracts< $100,000
Information Technology Board Meeting Minutes

Date: February 4, 2014  Time: 1:34pm – 2:32pm  Location: CCB Room 260

Chairperson: Elizabeth L. White  Interim CIO: Beth Howen

Information Technology Board Members Present:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elizabeth L. White</td>
<td>Marion County Clerk</td>
<td>Voting Member</td>
</tr>
<tr>
<td>Jason Dudich</td>
<td>Controller</td>
<td>Voting Member</td>
</tr>
<tr>
<td>Al Stovall</td>
<td>Deputy Chief IFD</td>
<td>Voting Member</td>
</tr>
<tr>
<td>Colonel Dezelan</td>
<td>Marion County Sheriff</td>
<td>Voting Member</td>
</tr>
<tr>
<td>Judge Joven</td>
<td>Marion Superior Court</td>
<td>Voting Member</td>
</tr>
<tr>
<td>Joseph O’Connor</td>
<td>Marion County Assessor</td>
<td>Voting Member</td>
</tr>
<tr>
<td>Claudia Fuentes</td>
<td>Marion County Treasurer</td>
<td>Voting Member</td>
</tr>
<tr>
<td>Holli Harrington</td>
<td>City-County Council</td>
<td>Voting Member</td>
</tr>
<tr>
<td>Beth Howen</td>
<td>Information Services Agency</td>
<td>Interim Chief Information Officer</td>
</tr>
<tr>
<td>LeAnnette Pierce</td>
<td>Office of Corporation Counsel</td>
<td>Legal Counsel</td>
</tr>
</tbody>
</table>

Information Technology Board Members Not Present:

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Julie Phealon</td>
<td>Mayoral Appointee</td>
</tr>
</tbody>
</table>


Guests: Bill Melind, Network Storage; Keith Connor, ATOS; Teresa Donsbach, Purchasing; Joel Buege, Premis; Marv Thornsberry, DAI; Jason Sondhi, Sondhi Solutions; and Jim Nelson, DAI.

The regularly scheduled January 28, 2014 IT Board Meeting was cancelled due to inclement weather. The rescheduled February 4, 2014 IT Board Meeting was called to order at 1:34pm by Chairperson, Ms. Elizabeth White.

Minutes

Approval of the November 26, 2013 IT Board Meeting Minutes

Colonel Dezelan made a motion to approve the November 26, 2013 IT Board Meeting Minutes and the motion was seconded by Mr. Jason Dudich and carried with assenting votes from Ms. Beth White, Ms. Claudia Fuentes, Ms. Holli Harrington, Mr. Joseph O’Connor, Judge Joven and Mr. Al Stovall.
Information Technology Board Meeting Minutes

IT Board Business

Mr. Joseph O’Connor provided an update on the CIO search. Review of the top 50 candidates will be reduced down to the top 10 candidates and phone interviews will be conducted. The committee hopes to complete the search and provide the IT Board with their recommendation for ISA CIO in March 2014.

ISA Report

Good Morning Madam Chair and Good Morning Board Members!

- We completed 2 Projects in the last month, moved 5 to Yellow (meaning it’s behind schedule) and added 4 new projects.

  o Completed:
    - **Public Safety: Regional Operations Center (ROC):** The Department of Public Safety requested project management assistance for the ROC project during their remediation efforts. All of ISA’s tasks and activities are complete at this time. If Public Safety should need our assistance with future ROC activities, we can re-open this project if needed.
    - **Sourcing of IT Services - Phase 2 Transition:** We have completed transition to Atos and new DAI services as of January 1, 2014. A more detailed presentation will be provided later in the board meeting. While transition to our new vendors went relatively smoothly, we did have some expected bumps along the way. Our teams are working diligently to resolve all outstanding issues. We will provide more detailed performance statistics at the February Board Meeting; I’d like to share some high level stats. # of Opened tickets by Customers: 4,983; # of Closed tickets by Atos Staff: 4,611; 93% ticket closure rate; Top 3 Resolver Groups for January tickets were Service Desk (2,891, 97% closure rate), Desktop (809, 84% closure rate) and PeopleSoft (433, 94% closure rate).

  o **Yellow Status:**
    - **PC Refresh/Windows 7/Office 2010 Migration:** As anticipated, this project was not completed by 12/31/2013. This project is very large and requires a great deal of coordination between the ISA and each agency. We are currently in the process of deploying new machines in the Courts and the Mayor’s Office. We have test systems deployed to 10 additional agencies for testing and approval.
    - **Land Bank Property Management:** Phase I of this project was to replace a spreadsheet being used to track Land Bank properties with a more secure, consistent and structured web-based application. We completed the User Interface (UI) in September 2013 and were waiting for the existing data stored in the spreadsheet to be “cleaned-up” by the user.
Information Technology Board Meeting Minutes

Accumulating and scrubbing all of the data in preparation for conversion and loading into the new database was a little more challenging and time-consuming than our customer anticipated. We received the data the week of January 12th and have started the conversion process.

- **False Alarm Tracking & Reporting (FATS):** The coordination of the processes, data and requirements from IMPD and IFD, along with the writing and adoption of the ordinance has presented some challenges for the completion of development of the FATS application. A working prototype was developed, but while reviewing it with Glen Ruegsegger of IMPD, it was discovered that there were a lot of additional functionality required that was not in the original requirements. Additionally, there are many things that can’t be completed until the ordinance is finalized and process decisions are made by DPS.

- **RequestIndy Updates:** There are 3 components to this project, updates to the Web Application, the iOS mobile application and the Android mobile application. With a change in personnel from our customer agency, the project has been delayed. A new point of contact and sponsor for this project was recently named and the project is moving forward as expected at this time.

- **New Projects:**
  - **Offender Management System (OMS) Implementation:** This is a new application for the Sheriff’s Office that will replace their existing JIMS (Jail Inmate Management System). We are assisting their vendor, GTL, in the implementation and conversion of the data.
  - **Criminal Justice Information Sharing Requirements for CORE Powered By DEXTER:** This project will identify the information sharing/interface requirements for the criminal justice systems, since many of the agencies are moving to new systems with the replacement of JUSTIS. The new, disparate systems will need to exchange information to maintain current level of service, and will use the DEXTER integration engine to facilitate the data exchanges. As part of this project, requirements will be defined, and a governance structure will be developed for the initiative going forward.
  - **Email Upgrade:** This project will upgrade our existing Microsoft Exchange 2003 environment to a current release of Exchange and will offer new functionality and flexibility. This upgrade will also include the introduction of Lync, Microsoft’s Instant Messaging tool, to our enterprise.
  - **ERP Physical Host Migration to the CCB Data Center:** This project will move our entire ERP infrastructure environment from our hosting vendor’s data center currently located in Boston, MA to our data center. The major benefits for this migration will be the alleviation of performance issues for City/County users as well as a cost reduction in the support, hosting and maintenance of the system.

*Additional Updates:*
Information Technology Board Meeting Minutes

- Internet Usage Policy
  - The dissemination of the newly proposed Internet Usage Policy has been delayed due to competing priorities as well as the inclusion of newly available filtering categories offered by our toolset. It is my anticipation to have this policy distributed to all board members within the next few weeks.

- Additional upcoming projects
  - In addition to the projects added to the board report this month, we are preparing for the startup of a few other projects. We will be kicking off our Tablet Pilot and our Enterprise Private and Public Wireless projects in the coming weeks.

DAI met all of their Service Level Agreements (SLAs) for November and December, 2013
Northrup Grumman also met all of the Service Level Agreements (SLAs) for November but did miss 1 SLA in December, 2013. The missed SLA called for a 2% Help Desk Call Abandonment Rate and NG’s December rate was 2.76%.

ISA Financial Report

Mr. Ken Clark CFO gave an overview of the ISA Financial Report.

Total Expenses: $31,165,927 was budgeted for 2013. $26,565,512 was used YTD, which equals 85.2% used overall. Total Encumbrance $30,088,872 YTD for 2013, with 96.54% Encumbered.

Revenue: $32,656,819 was budgeted for 2013. $30,146,645 was received YTD, which accounted for 92.3% collected.

Action Items:

Resolution 14-01- to Approve additional Expenditure for the ERP Hosting Services with TriCore Solutions LLC

Seeking Approval of the Information Technology Board to authorize the Interim Chief Information Officer, Ms. Beth Howen to negotiate and execute all reasonable and necessary agreements on behalf of ISA to agreements to extend the ERP Hosting Services Agreement with Tricore for four (4) months ending April 30, 2014, at the cost of One Hundred Thirty One Thousand Dollars and Zero Cents ($131,000.00) for the total amount not to exceed Three Hundred Sixty Thousand, Six Hundred Twenty Five Dollars and Zero Cents ($360,625.00).
Information Technology Board Meeting Minutes

Colonel Dezelan made a motion to approve Resolution 14-01. The motion was seconded by Mr. Joseph O’Connor, and the motion passed unanimously.

**Resolution 14-02- to Approve EMC Consulting Services for ISA Chargeback Model Redesign**

Seeking Approval of the Information Technology Board to authorize the Interim Chief Information Officer, Ms. Beth Howen to negotiate and execute all reasonable and necessary agreements on behalf of ISA with EMC Consulting for the consulting services for the purpose of implementing the 2015 ISA Chargeback Model in the amount not to exceed One Hundred, Eighty Five Thousand Dollars and Zero Cents ($185,000.00).

Mr. Jason Dudich made a motion to approve Resolution 14-02. The motion was seconded by Ms. Holli Harrington and the motion passed Seven (7) Ayes’ with One (1) Opposed.

**Resolution 14-03- to Approve Expenditure for Maintenance and Support for the Property Tax Management System**

Seeking Approval of the Information Technology Board to authorize the Interim Chief Information Officer, Ms. Beth Howen to negotiate and execute all reasonable and necessary agreements on behalf of ISA to authorize the expenditure for maintenance and support coverage for the Property Tax Management System for the remaining term of the current PVDNet LLC contract at the not to exceed amount of Eight Hundred Four Thousand Dollars and Zero Cents ($804,000.00).

Ms. Holli Harrington made a motion to approve Resolution 14-03. The motion was seconded by Ms. Claudia Fuentes and the motion passed unanimously.

**Discussion Items:**

**Sourcing Project Update:**

Mr. Joel Buege, Premis Consulting presented the Update.

*PP Slides for Discussion Item(s) available for viewing in the February 4, 2014 IT Board Packet online at; [http://www.indy.gov/eGov/County/ISA/AboutUs/ITGovern/Pages/IT%20Board%20Meeting%20Materials.aspx](http://www.indy.gov/eGov/County/ISA/AboutUs/ITGovern/Pages/IT%20Board%20Meeting%20Materials.aspx)*

Ms. Beth White adjourned the February 4, 2014 IT Board meeting at 2:32am.

The next scheduled IT Board Meeting is February 25, 2014
# ISA Project Status

## ISA Major Business Initiatives

<table>
<thead>
<tr>
<th>BI</th>
<th>Major Business Initiative</th>
</tr>
</thead>
<tbody>
<tr>
<td>BI1</td>
<td>Improve Customer Service</td>
</tr>
<tr>
<td>BI2</td>
<td>Improve Operation Efficiencies and Reduce Cost</td>
</tr>
<tr>
<td>BI3</td>
<td>Increase Transparency to Citizens</td>
</tr>
<tr>
<td>BI4</td>
<td>Improve Neighborhoods</td>
</tr>
<tr>
<td>BI5</td>
<td>Improve Quality of Service</td>
</tr>
<tr>
<td>BI6</td>
<td>Increase Understanding of Constituent Interactions</td>
</tr>
<tr>
<td>BI7</td>
<td>Make the Region Safer &amp; Healthier</td>
</tr>
<tr>
<td>BI8</td>
<td>Accelerate Economic Development</td>
</tr>
</tbody>
</table>

## ISA Project Status

<table>
<thead>
<tr>
<th>Project</th>
<th>BI</th>
<th>Phase</th>
<th>Scheduled Finish Date</th>
<th>Time</th>
<th>Budget</th>
<th>Scope</th>
<th>Overall Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land Bank Property Management</td>
<td>BI2</td>
<td>Complete</td>
<td>2/26/2014</td>
<td>Blue</td>
<td>Blue</td>
<td>Blue</td>
<td>Blue</td>
</tr>
<tr>
<td>ERP Implementation Financials Phase 2</td>
<td>BI2</td>
<td>Executing</td>
<td>3/28/2014</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
</tr>
<tr>
<td>DPW Traffic Signal Network System Upgrade</td>
<td>B15</td>
<td>Executing</td>
<td>7/31/2014</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
</tr>
<tr>
<td>PC Refresh 2013</td>
<td>B12</td>
<td>Executing</td>
<td>3/31/2014</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
</tr>
<tr>
<td>Voter Information Portal Enhancements</td>
<td>BI5</td>
<td>Executing</td>
<td>12/31/2014</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
</tr>
<tr>
<td>False Alarm Tracking &amp; Reporting</td>
<td>BI2</td>
<td>Executing</td>
<td>TBD</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
</tr>
<tr>
<td>RequestIndy Updates</td>
<td>BI2</td>
<td>Executing</td>
<td>4/30/2014</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
</tr>
<tr>
<td>OMSe Implementation</td>
<td>BI2</td>
<td>Executing</td>
<td>6/2/2014</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
</tr>
<tr>
<td>Criminal Justice Information Sharing</td>
<td>B12</td>
<td>Executing</td>
<td>4/1/2014</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
</tr>
<tr>
<td>Requirements for CORE Powered by DEXTER</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Email Upgrade</td>
<td>BI5</td>
<td>Planning</td>
<td>TBD</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
</tr>
<tr>
<td>ERP Physical Host Migration to CCB</td>
<td>BI2</td>
<td>Planning</td>
<td>5/1/2014</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
</tr>
</tbody>
</table>

*Note: The keys for these categories are located on the last page of this report.*
Current Project Summary Descriptions

**Criminal Justice Information Sharing**

**Requirements for CORE Powered by DEXTER**
This project will identify the information sharing/interface requirements for the criminal justice system, since many of the agencies are moving to new systems with the replacement of JUSTIS. The new, disparate systems will need to exchange information to maintain current level of service, and will use the DEXTER integration engine to facilitate the data exchanges. As part of this project, requirements will be defined, and a governance structure will be developed for the initiative going forward.

**DPW Traffic Signal Network and System Upgrade**
ISA will assist DPW Engineering’s upgrade of the traffic signal network and signal management system. The project has three major components: network devices at intersections and in the ISA data center, fiber optic cable under City streets, and traffic signal monitoring software. The network will be supported by DPW and ISA. The estimated project completion date has been revised to July 2014.

**Email Upgrade**
ISA will be upgrading the Exchange system to a more current release. This new release will offer us new functionality and flexibility that currently does not exist in our environment today.

**ERP Implementation – Multiple Phases**
We are implementing the final phase of the 3-year Enterprise Resource Planning (ERP) project. Accounts Receivable will be the last module implemented into PeopleSoft. This module includes an interface for Cash Management.

**ERP Physical Host Migration to CCB**
The physical server equipment for the ERP system will be moving from its current location in Boston, MA back to the 9th floor data center in the City-County Building. Benefits of this migration will be alleviating system performance issues and a cost reduction associated with the ERP system.

**False Alarm Tracking & Reporting**
Develop a new application to replace the IMPD legacy application developed in VB 6 to track, monitor and report on false alarm runs. Add the functionality necessary to allow IFD to track their false alarm runs as well. Accurate tracking and reporting of these runs could result in significant revenue for the respective departments. This project will be deployed in multiple iterations using the agile methodology. IFD’s component will be developed first while the current IMPD application is analyzed and reengineered.

**Land Bank Property Management (LBPM)**
Develop an application to replace the current Excel spreadsheet based process to track information about the current land bank owned parcels and buyers (prospective and actual). Information will include data entered by the Land Bank personnel and eventually data imported from Accela and PVD. This project will be deployed in multiple iterations using the agile methodology.

**OMSe Implementation**
The implementation of GTL’s Offender Management System to replace the current Jail Inmate Management System (JIMS). This project is being managed by the vendor’s Project Manager, Gerry Gabler with the assistance of DAI Application Services.

**PC Refresh 2013**
ISA is committed to refreshing the City/County technology on a consistent basis to ensure our customers are provided with the technology that will allow them the greatest opportunities to do their work in a speedy and cost effective manner. This project is to upgrade our end-user devices to keep current with new technologies. The refresh for 2013 will encompass the devices that were not refreshed in 2012 and the majority of the devices that are due in 2013.

**RequestIndy Updates**
The existing RequestIndy web-based application as well as the IOS and Android native applications will be updated. These updates are focused in three areas; 1) Implementation of an architectural change which moves logic functions from the individual applications to the shared RequestIndy service. 2) Update of the 2009 web-based implementation to a modern HTML5 application. 3) Update of the IOS and Android native applications to the most recent operating systems and Application Programming Interfaces, API’s.
Voter Information Portal Enhancements
This project will provide updates to the VIP as requested by the customer. Enhancements have been requested to both the public-facing application as well as the internal data maintenance application.

Windows 7 & Office 2010 Migration
ISA is committed to refreshing the City/County technology on a consistent basis to ensure our customers are provided with the technology that will allow them the greatest opportunities to do their work in a speedy and cost effective manner. This project will upgrade our current desktop environment to include Windows 7 for the operating system, Office 2010 for the office suite and Internet Explorer 8 for the web browser. Over the last year, ISA has been working directly with Microsoft to evaluate best practices and standards for this migration as well as create an implementation plan.

Current Project Status, Milestones & Issues

Criminal Justice Information Sharing Requirements for CORE Powered by DEXTER
- Completed governance plan
- Finalizing privacy policy
- Prioritized data exchanges

Upcoming Milestones
- Process exchange modeling for top exchanges

DPW Traffic Signal Network and System Upgrade
- Traffic Control Corporation will oversee the implementation of the traffic management system: Centracs.
- The implementation will be coordinated with American Structurepoint and ISA. American Structurepoint is a consultant for DPW.
- The fiber repairs are underway by TC Electric.

Upcoming Milestones
- The Castleton network completion date is TBD.
- The required fiber repairs are more extensive than expected, requiring up to three times as much funding. The estimated completion date is May 2014.
- Provision servers in coordination with Centracs will manage the application and database via VPN.
- Configure database for Centracs, GIS interface with Centracs, network equipment, and PCs for DPW to access Centracs.
- Coordinate DSL circuit from Castleton network to CCB.
- ISA-DPW support arrangement is still under discussion.

ERP Implementation
- Accounts Receivable-iNovah expansion into the Auditor’s office for cash collection and interface into Accounts Receivable.

Upcoming Milestones
- Go Live for this module is expected to be mid-March.

ERP Physical Host Migration to CCB
- Conducted planning meetings with internal team and Oracle
- Assigned Project Manager

Upcoming Milestones
- Identify and finalize configurations; software and hardware
- Meeting with TriCore on a weekly basis to organize move of data
- Equipment will be online the week of March 7, 2014
- Functional Testing will begin March 17, 2014

Email Upgrade
- Kick-off meeting held with Microsoft

Upcoming Milestones
- Project plan and migration strategy defined
- Decision on Enterprise Vault storage and retention policies
- Documentation of current system and system going forward

False Alarm Tracking & Reporting
- We have received no additional requirements during the month.
- All of the new requirements received last month are being implemented.

Upcoming Milestones
- Finalize requirements and design related to Ordinance being presented to Council in March
- Release Iteration I (IMPD) for UAT
- Deploy Iteration I to Production
- Begin Iteration II (IFD)

**Land Bank Property Management (LBPM)**
- Application deployed for UAT

**Upcoming Milestones**
- Make changes identified during UAT
- Deploy Iteration I to Production
- Begin Iteration II

**OMSe Implementation**
- Vendor managed project with onsite assistance on an as-needed basis.

**PC Refresh 2013**
- 600 Workstations Deployed
  - ISA / DAI / NG
  - Courts
  - Assessor
  - Surveyor
  - Controller
  - Community Corrections
  - Probation
  - MCSO-Medical (Sheriff)
  - Mayor’s Office
  - Election Board
  - Auditor
  - City County Council
  - Clerk
  - DMD
  - Audit and Performance
  - DPW
  - Forensics
- Re-built the base image to make adjustments discovered during the initial deployments
- Adjust process for deployments to agencies based on feedback

**Upcoming Milestones**
- Visit each agency to document software installed on old assets prior to refresh
- Deploy a system into each agency for testing and approval prior to general deployment to the agency
- Identify any one-off application software that will need to be installed after the deployment

**RequestIndy Updates**
- Hannah Bain, the Mayor’s Director of Constituent Services, has tested the updated Android app, as well as the HTML5 version on an Android device and an iPhone.
- The updated iPhone app will be provided to Hannah Bain as soon as it is ready.
- The HTML5 version will include Parks maintenance requests.

**Upcoming Milestones**
- Roll-out of HTML5 version planned for Spring.

**Voter Information Portal Enhancements**
- Assessing feasibility of requested enhancements
- Commenced Development
- Completed Development
- Initiated testing

**Upcoming Milestones**
- Production Deployment

**Windows 7 & Office 2010 Migration**
- Application testing continues.

**Upcoming Milestones**
- Integrate this project with the deployment of the 2013 PC Refresh Project.
- Complete User Testing.

**Vendor Performance**

**Atos:** The Service Desk opened 4,983 requests for assistance and resolved 4,611 requests in January for a 93% resolution rate. Atos met 30 SLAs in January and missed 14.

**DAI:** DAI met all of the established SLAs for the month of January. The Application Services ticket counts follow:

<table>
<thead>
<tr>
<th></th>
<th>Opened</th>
<th>Resolved</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>423</td>
<td>366</td>
<td>86.52%</td>
</tr>
</tbody>
</table>

**LoGO Indiana:** During the month of January, 37,644 transactions were processed through the Indygov.Biz Portal. The transactions processed resulted in over $1 million deposited back to City/County Agencies in statutory fees and $11,854 deposited to the Enhanced Access Review Committee Revenue Share Fund.
**Project Keys**

<table>
<thead>
<tr>
<th>Scope Key</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>VI</td>
<td>Vendor Issue – scope expansion due to vendor related issue</td>
</tr>
<tr>
<td>TI</td>
<td>Technical Issue – scope expansion due to technical related issue</td>
</tr>
<tr>
<td>RI</td>
<td>Resource Issue – scope expansion due to resource related issue such as resource availability</td>
</tr>
<tr>
<td>SC</td>
<td>Strategic Change – scope expansion due to change in strategic direction</td>
</tr>
<tr>
<td>BC</td>
<td>Business Change – scope expansion due to change in business or business process</td>
</tr>
</tbody>
</table>

**Status Key**

<table>
<thead>
<tr>
<th>Status</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blue</td>
<td>Project has been completed. This is the last time it will appear on this report.</td>
</tr>
<tr>
<td>Red</td>
<td>The project is experiencing significant delays, potential cost overruns, scope increases or critical failure. Hard deadlines may be missed without the application of additional resources. Cost overruns may exceed 10% in excess of original budget. Immediate corrective action or project re-planning is needed. Projects that have gone red due to planned strategic changes will return to yellow or green once a revised plan is completed.</td>
</tr>
<tr>
<td>Yellow</td>
<td>The project is experiencing or in jeopardy of experiencing minor delays, cost over-runs or scope challenges. Hard deadlines can still be achieved, but original goal dates may be missed. Cost may end up 5-10% over original budget</td>
</tr>
<tr>
<td>Green</td>
<td>Project is on time, on budget and/or on scope.</td>
</tr>
<tr>
<td>Black</td>
<td>This project has been placed on long term hold, terminated early, or retired</td>
</tr>
</tbody>
</table>

**Phase Key**

<table>
<thead>
<tr>
<th>Phase</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initiating</td>
<td>Defining and authorizing the project, including prioritization.</td>
</tr>
<tr>
<td>Planning</td>
<td>Develop project scope, schedule and cost estimates. Define the work of the project and how the work will be executed.</td>
</tr>
<tr>
<td>Executing</td>
<td>Performing the work of the project according to the scope, schedule and cost baselines established in Planning</td>
</tr>
<tr>
<td>Complete</td>
<td>Formal acceptance of the product, service or result</td>
</tr>
</tbody>
</table>

January 2014 ISA Project Summary Report

Revised: 2/24/2014 11:08 AM
Financial Report

This report describes the financial position of ISA in Expenses and Revenue.

2014 vs. 2013 January Year-to-Date Expenses

<table>
<thead>
<tr>
<th>Characters</th>
<th>Budget 2014</th>
<th>YTD Spend Jan-14</th>
<th>2014%</th>
<th>YTD Encumbrance Jan-14</th>
<th>2014% Encumbered</th>
<th>Budget 2013</th>
<th>YTD Spend Jan-13</th>
<th>2013%</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL EXPENSE</td>
<td>$31,907,737</td>
<td>$972,256</td>
<td>3.0%</td>
<td>$19,471,000</td>
<td>61.02%</td>
<td>$31,165,927</td>
<td>$1,937,272</td>
<td>6.2%</td>
</tr>
<tr>
<td>Char 1 - Personnel &amp; Fringes</td>
<td>$3,077,444</td>
<td>$225,632</td>
<td>7.3%</td>
<td>$225,632</td>
<td>73.3%</td>
<td>$3,485,700</td>
<td>$206,603</td>
<td>5.9%</td>
</tr>
<tr>
<td>Char 2 - Supplies</td>
<td>$150,000</td>
<td>$1,409</td>
<td>0.9%</td>
<td>$7,643</td>
<td>51.0%</td>
<td>$152,500</td>
<td>$400</td>
<td>0.3%</td>
</tr>
<tr>
<td>Char 3 - Contractual Services</td>
<td>$27,112,298</td>
<td>$745,214</td>
<td>2.7%</td>
<td>$19,194,013</td>
<td>70.79%</td>
<td>$26,527,727</td>
<td>$1,730,269</td>
<td>6.5%</td>
</tr>
<tr>
<td>Char 4 - Capital &amp; Equipment</td>
<td>$1,567,995</td>
<td>$0</td>
<td>0.0%</td>
<td>$43,712</td>
<td>2.79%</td>
<td>$1,000,000</td>
<td>$0</td>
<td>0.0%</td>
</tr>
</tbody>
</table>

2014 vs 2013 January Year-to-Date Revenue

<table>
<thead>
<tr>
<th></th>
<th>Budget 2014</th>
<th>YTD Collected Jan-14</th>
<th>% Collected</th>
<th>Budget 2013</th>
<th>YTD Collected Jan-13</th>
<th>% Collected</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL REVENUE</td>
<td>$31,445,615</td>
<td>$1,596</td>
<td>0.0%</td>
<td>$32,656,819</td>
<td>$5,515</td>
<td>0.0%</td>
</tr>
<tr>
<td>Chargeback/Pass Through</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>City</td>
<td>$17,061,986</td>
<td>$0</td>
<td>0.0%</td>
<td>$17,630,280</td>
<td>$0</td>
<td>0.0%</td>
</tr>
<tr>
<td>County</td>
<td>$11,688,667</td>
<td>$0</td>
<td>0.0%</td>
<td>$12,176,231</td>
<td>$0</td>
<td>0.0%</td>
</tr>
<tr>
<td>Other (Outside Agencies)</td>
<td>$500,000</td>
<td>$1,596</td>
<td>0.3%</td>
<td>$275,000</td>
<td>$2,806</td>
<td>1.0%</td>
</tr>
<tr>
<td>Telephones</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>City</td>
<td>$1,139,481</td>
<td>$0</td>
<td>0.0%</td>
<td>$1,343,388</td>
<td>$0</td>
<td>0.0%</td>
</tr>
<tr>
<td>County</td>
<td>$743,481</td>
<td>$0</td>
<td>0.0%</td>
<td>$919,920</td>
<td>$0</td>
<td>0.0%</td>
</tr>
<tr>
<td>Other (Outside Agencies)</td>
<td>$312,000</td>
<td>$0</td>
<td>0.0%</td>
<td>$312,000</td>
<td>$2,709</td>
<td>0.9%</td>
</tr>
<tr>
<td>Miscellaneous Revenue</td>
<td>$0</td>
<td>$0</td>
<td>0.0%</td>
<td>$0</td>
<td>$0</td>
<td>0.0%</td>
</tr>
</tbody>
</table>

*Current year revenue*
RESOLUTION 14-04

INFORMATION TECHNOLOGY BOARD

Resolution to Approve AT&T Connectivity Services

WHEREAS, Section 281-212(a)(3) of the Revised Code of the Consolidated City of Indianapolis and Marion County (“Revised Code”) empowers the Information Technology Board (“IT Board”) to review, approve and administer major information technology contracts; and

WHEREAS, the Information Services Agency (“ISA”) seeks to modify the previously approved Resolution 13-15 to reflect the costs for all AT&T products and services for all business solutions that may benefit the Enterprise and improve services available to the City/County; and

NOW THEREFORE BE IT RESOLVED, that the IT Board authorizes the Interim Chief Information Officer to execute all reasonable and necessary agreements on behalf of ISA with AT&T for connectivity products and services in the amount not to exceed Four Million, Seven Hundred Ninety Thousand, Four Hundred Dollars and Zero Cents ($4,790,400.00) through July 1, 2017.

________________________________________
Elizabeth L. White, Chairperson
Information Technology Board

________________________________________
Joseph O’Connor, Secretary
Information Technology Board

February 25, 2014
RESOLUTION 14-05
INFORMATION TECHNOLOGY BOARD

Resolution to Approve Bright House Networks LLC Connectivity Services

WHEREAS, Section 281-212(a)(3) of the Revised Code of the Consolidated City of Indianapolis and Marion County (“Revised Code”) empowers the Information Technology Board (“IT Board”) to review, approve and administer major information technology contracts; and

WHEREAS, Bright House Networks LLC (“BHN”) is currently a provider for connectivity products and services to the City/County; and

WHEREAS, the Information Services Agency (ISA) recommends the renewal of BHN for connectivity services to support the Enterprise; and

NOW THEREFORE BE IT RESOLVED, that the IT Board authorizes the Interim Chief Information Officer to execute all reasonable and necessary agreements on behalf of ISA with Bright House Networks LLC for connectivity products and services in the amount not to exceed Three Hundred Fifty Thousand Dollars and Zero Cents ($350,000.00) through March 25, 2019.

________________________________________  ____________________________
Elizabeth L. White, Chairperson               Joseph O’Connor, Secretary
Information Technology Board                  Information Technology Board

February 25, 2014
RESOLUTION 14-06

INFORMATION TECHNOLOGY BOARD

Resolution to Approve the NEC Corporation Maintenance Contract for Support of the Automated Fingerprint Identification System

WHEREAS, Section 281-212(a)(3) of the Revised Code of the Consolidated City of Indianapolis and Marion County (“Revised Code”) empowers the Information Technology Board (“IT Board”) to review, approve and administer major information technology contracts; and

WHEREAS, NEC Corporation is currently the provider of maintenance support for the Automated Fingerprint Identification System (AFIS); and

WHEREAS, the Information Services Agency (ISA) recommends the renewal of NEC Corporation for annual maintenance support of AFIS; and

NOW THEREFORE BE IT RESOLVED, that the IT Board authorizes the Interim Chief Information Officer to execute all reasonable and necessary agreements on behalf of ISA with NEC Corporation for annual maintenance support of AFIS in the amount not to exceed Two Hundred Eighty Eight Thousand and Five Hundred Thirty One Dollars and Eighty Four Cents ($288,531.84) through June 30, 2015.

________________________________________  ______________________________________
Elizabeth L. White, Chairperson                Joseph O’Connor, Secretary
Information Technology Board                  Information Technology Board

February 25, 2014
RESOLUTION 14-07

INFORMATION TECHNOLOGY BOARD

Resolution to Approve the Environmental Systems Research Institute, Inc. Contract for GIS Software Licenses and Maintenance

WHEREAS, Section 281-212(a)(3) of the Revised Code of the Consolidated City of Indianapolis and Marion County ("Revised Code") empowers the Information Technology Board ("IT Board") to review, approve and administer major information technology contracts; and

WHEREAS, Environmental Systems Research Institute, Inc. ("ESRI") is currently the provider of GIS software licenses and maintenance for the Enterprise; and

WHEREAS, the Information Services Agency ("ISA") recommends the renewal of ESRI for GIS software licenses and maintenance for the Enterprise; and

NOW THEREFORE BE IT RESOLVED, that the IT Board authorizes the Interim Chief Information Officer to execute all reasonable and necessary agreements on behalf of ISA with ESRI for GIS software licenses and maintenance in the amount not to exceed Three Hundred Twenty Six Thousand, One Hundred Six Dollars and Zero Cents ($326,106.00) through June 30, 2017.

_______________________________  ______________________________
Elizabeth L. White, Chairperson   Joseph O'Connor, Secretary
Information Technology Board     Information Technology Board

February 25, 2014
RESOLUTION 14-08

INFORMATION TECHNOLOGY BOARD

Board Resolution to enter the Master Lease Agreement between the Information Services Agency and Hewlett-Packard Financial Services Company

WHEREAS, Section 281-212(a)(3) of the Revised Code of the Consolidated City of Indianapolis and Marion County ("Revised Code") empowers the Information Technology Board ("IT Board") to review, approve and administer major information technology contracts; and

WHEREAS, the Information Services Agency ("ISA") recommends utilizing the State of Indiana Quality Purchase Agreement 13079 with Hewlett-Packard Company ("HP") to supply information technology hardware, peripherals and related services to accommodate the enterprise technology needs; and

WHEREAS, HP Financial Services has provided ISA with an opportunity to enter into a HP Financial Services leasing agreement that would annualize the cost per unit for information technology hardware, peripherals and related services; and

WHEREAS, ISA recommends entering into the HP Financial Services leasing agreement for information technology hardware, peripherals and related services; and

NOW THEREFORE BE IT RESOLVED, the IT Board authorizes the Interim Chief Information Officer to negotiate and execute all reasonable and necessary agreements on behalf of ISA with HP Financial Services for the lease of information technology hardware, peripherals and related services, and the IT Board delegates the authority to the Interim Chief Information Officer of ISA to enter into lease schedules totaling an amount not to exceed One Million, Nine Hundred Sixty Thousand, Three Hundred Two Dollars and Seventy Four Cents ($1,960,302.74) through October 23, 2015.

__________________________________________
Elizabeth L. White, Chairperson
Information Technology Board

__________________________________________
Joseph O’Connor, Secretary
Information Technology Board

February 25, 2014
<table>
<thead>
<tr>
<th>Date Approved</th>
<th>Dept.</th>
<th>Description</th>
<th>Vendor</th>
<th>Annual $ Amount</th>
<th>Total $ Amount</th>
<th>Funding Department or Chargeback</th>
<th>MBE/ WBE</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/03/14</td>
<td>ISA</td>
<td>Server Maintenance &amp; Support</td>
<td>Service Express</td>
<td>$ 16,824.00</td>
<td>$ 75,000.00</td>
<td>ISA</td>
<td>No</td>
<td>Maintenance</td>
</tr>
<tr>
<td>01/13/14</td>
<td>ISA</td>
<td>Gartner IT Executive CIO Membership</td>
<td>Gartner Inc.</td>
<td>$ 78,200.00</td>
<td>$ 78,200.00</td>
<td>ISA</td>
<td>No</td>
<td>Service</td>
</tr>
<tr>
<td>01/13/14</td>
<td>OCC</td>
<td>Document Management System</td>
<td>Interwoven, Inc.</td>
<td>$ 3,150.00</td>
<td>$ 12,600.00</td>
<td>ISA</td>
<td>No</td>
<td>License Support</td>
</tr>
</tbody>
</table>