Department of Public Works

Organization Chart

Department of Public Works

- Policy and Planning
  - Strategic Planning Services
  - Environmental Services
  - Administrative Services

- Engineering
  - Engineering Administration
  - Environmental Engineering
  - Construction Services

- Operations
  - Solid Waste Services
  - Water Management Services
  - Maintenance Services
Mission Statement

To provide efficient and effective, high quality customer service to the citizens and visitors of Indianapolis by managing the infrastructure systems of transportation, wastewater, stormwater, traffic control and solid waste collection and disposal for the City.

Highlights of Public Works

During 2003, the Department of Public Works will strive to meet the following goals: 1) design, build, maintain and operate reliable and cost-effective infrastructure for Indianapolis neighborhoods, 2) involve the public in our decisions, 3) encourage private and public stewardship of our environment, and 4) improve customer service and responsiveness. Below is a breakdown and accounting of how the Department uses these functional commitments to meet its goals and affirm the Mission Statement.

Design, Build, And Maintain Reliable And Cost-Effective Infrastructure For Indianapolis Neighborhoods

- improve safety traffic flow and travel capacity along roadways,
- improve smoothness and overall condition of pavement on residential streets,
- improve structural and aesthetic condition of bridges,
- improve drainage, flood control and water quality through improved stormwater management.

Encouraging Private and Public Stewardship of our Environment

- improve water quality through planning, design and construction of projects to reduce raw sewage overflows to our streams and sewer unsewered areas,
- encourage neighborhoods and businesses to adopt streams, medians and alleyways,
- monitor and protect air, land and water quality in Marion County.

Involving the Public in Our Decisions

- educate and inform schoolchildren, parents and community leaders about raw sewage overflows, ozone and other environmental concerns,
- seek neighborhood input before making decisions on infrastructure projects,
- improve public feedback mechanisms and the accessibility of public information about DPW projects,
- encourage public participation and input into relevant issues and projects.

Improving Customer Service and Responsiveness

- promptly remove snow and ice on city thoroughfares and residential streets,
- improve response time and communication on customer service requests,
Comprehensive Department Budget Summary

<table>
<thead>
<tr>
<th>Service Area</th>
<th>Dollars Budgeted</th>
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<td>Wastewater &amp; Stormwater Management*</td>
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<tr>
<td>Streets &amp; Ways*</td>
<td>$100,507,103</td>
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<tr>
<td>Solid Waste Management</td>
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<tr>
<td>Environmental Management</td>
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<td><strong>Total:</strong></td>
<td><strong>$331,171,228</strong></td>
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* includes bond proceeds and federal aid for capital improvements

Budget Summary

<table>
<thead>
<tr>
<th>Service Area</th>
<th>Activity</th>
<th>2003 Budget</th>
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</thead>
<tbody>
<tr>
<td>Wastewater &amp; Stormwater Management</td>
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<td>Combined Sewer Overflow – Capital</td>
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<td>Stormwater - Capital</td>
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<td></td>
<td>AWT - Capital</td>
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<td>AWT Facility Management</td>
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Service Commitment:

In the coming year, the engineering service area will plan, develop, construct and/or re-construct capital improvements along the major transportation corridors of Indianapolis to improve safety and provide greater travel capacity along our roadways. The water management services area will improve water quality and reduce the risk to human health and our environment by providing an efficient and effective wastewater & stormwater management system. We will ensure that the wastewater is properly treated and that acceptably clean effluent water is released into the White River from the Advanced Wastewater Treatment plants. The Department will also initiate drainage, flood control and water quality projects under the newly-implemented Stormwater Utility.
DPW will:

Design, Build and Maintain Reliable and Cost-Effective Infrastructure for Indianapolis Neighborhoods by:
- cleaning and rehabilitating large diameter sewers; cleaning 1,900,000 linear feet of small diameter sewers,
- televising 400,000 linear feet of sewers; repairing 2,000 sewer structures,
- inspecting and cleaning regulators 42,000 times; cleaning 8,000 structures,
- completing 149 Lift Station mechanical upgrades and 104 alarm system upgrades,
- performing electrical and mechanical preventive maintenance 5,590 times,
- repairing or replacing 2,200 linear feet of drainage pipe; clearing and redefining 40,000 linear feet of ditch line repair,
- adjusting 350 manholes and replacing 2,600 linear feet of sewer pipe,
- clearing 3,000,000 square feet of creek banks and channels of log jams and beaver dams 600 times,
- completing 50 corrective maintenance jobs on draining problems; completing 600 hours of spraying weeds around flood gates and bridges,
- completing 3,000,000 square feet of brush removal around flood gates and mowing 3,675 acres of levees,
- performing maintenance on flood gates 350 times and repair and/or replace 5 culverts,
- repairing and/or replacing 19,565 linear feet of deteriorated combined sewers,
- constructing, repairing, or replacing 9 AWT projects,
- planning, designing, and constructing 32,595 linear feet of new storm sewers,
- repairing and/or replacing 8,750 linear feet of deteriorated storm sewers,
- constructing, repairing, or upgrading 4 lift stations,
- planning, designing, and constructing 57,075 linear feet of new sanitary sewer,
- repairing and/or replacing 38,615 linear feet of deteriorated sanitary sewers.

Involve the Public in Our Decisions by:
- hosting and encouraging participation and input at public meetings held to address relevant issues and projects,
- meeting on a regular basis and engaging members of the environmental community and neighborhood groups.

Encourage Private and Public Stewardship of our Environment by:
- planning, designing, and constructing a wetland mitigation project near Indiana state fairgrounds,
- coordinating with utilities to relocate mobility obstructions,
- limiting NPDES Permit exceedence at the AWT Plants to three or less per year,
- effectively processing 65 billion gallons of wastewater at the AWT plants,
- processing wastewater at the AWT plants at 95% efficiency or better.

Improve Customer Service and Responsiveness by:
- administering WREP contracts so that WREP sub-contracts operation and maintenance services use a minimum of 10% minority-owned businesses and 2% women-owned businesses.
### Budget Summary

<table>
<thead>
<tr>
<th>Service Area</th>
<th>Activity</th>
<th>2003 Budget</th>
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</thead>
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<tr>
<td>Streets &amp; Ways</td>
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<td>Mowing &amp; Weed Control</td>
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<td>Parking Meter Management</td>
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<td>Transit Services</td>
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<td><strong>$100,507,103</strong></td>
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### Service Commitment:

In the coming year, the engineering service area will plan, develop, construct and/or re-construct capital improvements along the major transportation corridors of Indianapolis to improve safety and provide greater travel capacity along our roadways. The maintenance services area will protect public safety and improve neighborhood livability by removing snow and ice from thoroughfares and residential streets and by maintaining streets, sidewalks, traffic signals, signage and greenways.
City of Indianapolis

Department of Public Works

2003 Annual Budget

DPW will:

**Design, Build and Maintain Reliable and Cost-Effective Infrastructure for Indianapolis Neighborhoods by:**
- providing 750 linear feet of channel improvements as part of bridge projects,
- widening and upgrading signalization at three (3) intersections to improve safety and capacity,
- widening six (6) corridors to four lane divided roadways to improve traffic flow with fewer accidents,
- modernizing signals at 76 intersections for efficient travel with improved safety; conducting preventive maintenance for all signalized intersections,
- resurfacing and installing curb and sidewalk along 125 miles of residential and thoroughfare streets,
- constructing, repairing, and replacing 57,000 linear feet of sidewalk,
- rehabilitating or replacing 10 bridges,
- constructing, repairing, and replacing 700 disabled access ramps to improve pedestrian safety, accessibility, and mobility,
- removing snow and ice on thoroughfare and residential streets by applying chemicals, using private contractors, and clearing equipment for safe roadways for travel and public use,
- implementing a phased maintenance improvement plan for all categories of infrastructure identifying the proper maintenance and treatment of our roadways, sewers and other physical infrastructure,
- improving utilization of resources through programmed maintenance and better scheduling of repairs that coordinate and collaborate with the Capital Improvement Plan,
- crack-sealing 850 lane miles of pavement to extend pavement life,
- providing and maintain over 60 miles of Greenway properties and facilities for trail users, and reconstructing 4.5 miles of unpaved alleys.

**Involve the Public in Our Decisions by:**
- hosting and encouraging participation and input at public meetings held to address relevant issues and projects,
- meeting on a regular basis and engaging stakeholders and members of the community and neighborhood groups on issues of importance to them.

**Encourage Private and Public Stewardship of our Environment by:**
- coordinating with utilities to relocate mobility obstructions,
- encouraging interactive programs such as Adopt-A-Median to provide additional resources.

**Improve Customer Service and Responsiveness by:**
- responding to 80 percent of Greenway-related requests within 24 hours of notification; provide safe and well-maintained trails and facilities,
- responding within 2 hours to 100 percent of malfunctioning traffic signals and missing stop or yield signs,
- responding to requests for pothole repairs within 5 days of receipt,
- responding to serious safety hazardous to property damage pothole repairs within 4 hours,
- improving integration of the Information Management System (IMS) and the Geographic Information System (GIS),
- continuing to issue residential disabled access parking permits.
### Service Area Activity

<table>
<thead>
<tr>
<th>Service Area</th>
<th>Activity</th>
<th>2003 Budget</th>
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</thead>
<tbody>
<tr>
<td>Solid Waste Management</td>
<td>Solid Waste Disposal &amp; Collection</td>
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<td>Abandoned Vehicles</td>
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<tr>
<td><strong>Total:</strong></td>
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<td><strong>$40,835,456</strong></td>
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</table>

**Service Commitment:**

In the coming year, the solid waste management service area will improve the collection of all solid waste throughout the City/County in order to promote public health and improve the physical appearance of the City.
DPW will:

**Design, Build and Maintain Reliable and Cost-Effective Infrastructure for Indianapolis Neighborhoods by:**
- operating and maintaining, through cooperative effort with Covanta, the City’s waste-to-energy facility, to maximize efficiency and effectiveness.

**Improve Customer Service and Responsiveness by:**
- providing efficient trash collection services to nearly 250,000 households every week,
- collecting and disposing of over 15,000 tons of heavy trash,
- collecting and disposing of over 350,000 tons of residential trash,
- identifying, tagging, towing and disposing nearly 15,000 abandoned vehicles in efforts to dispose from private property and the right of ways,
- responding to complaints within 3 work hours for solid waste, abandoned vehicles, tires, refrigerators and other materials,
- actively managing, monitoring and tracking contracts with private contractors, while stringently enforcing the scope of work,
- effectively managing the solid waste billings program,
- collecting and disposing of nearly 15,000 dead animals throughout Indianapolis/Marion County,
- developing an effective communication process with the Mayor’s Action Center (MAC) to improve customer satisfaction,
- increasing the number of hours of training for all management staff and opportunity for skills training for bargaining employees,
- continuing to deploy 96-gallon toters in the non-bid districts serviced by solid waste.

**Encourage Private and Public Stewardship of our Environment by:**
- collecting and recycling over 10,000 tons of recyclable materials while increasing awareness of and participation in recycling, both in the curbside and drop-off programs,
- diverting over 2,500 tons of leaves for compost,
- monitoring Covanta and ensuring efficient waste disposal and energy generation/sale,
- aggressively targeting illegal dumping issues.

**Involve the Public in Our Decisions by:**
- participating in over 200 neighborhood clean-ups and attending at least 30 neighborhood meetings annually,
- increasing public outreach and education through new brochures, handouts and presentations,
- improving city partnerships with corporations, agencies, and organizations in addressing solid waste and other neighborhood issues,
- involving stakeholders in the development of a comprehensive long-term Strategic Solid Waste Management plan, including compiling an RFP for the Solid Waste Hauling contracts, studying waste trends, automation programs, etc.
**Budget Summary**

<table>
<thead>
<tr>
<th>Service Area</th>
<th>Activity</th>
<th>2003 Budget</th>
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<tbody>
<tr>
<td>Environmental Management</td>
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<td>Environmental Monitoring</td>
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**Service Commitment:**

In the coming year, the environmental management service area will continue to maintain and improve the environmental quality of life by monitoring the water and air and by ensuring compliance with environmental regulations.
Maintain Reliable and Cost-Effective Infrastructure for Indianapolis Neighborhoods by:
- increasing the number of tons of toxic waste collected by 15 percent,
- obtaining 85% of valid data return for air monitoring,
- increasing the total number of water samples collected annually by 10% in conjunction with the requirements of the NPDES Permit,
- tracking the number of air and water samples collected,
- monitoring surface water, storm water, and sewer overflow,
- managing city-wide environmental contracts.

Involve the Public in Our Decisions by:
- soliciting public input on the development of pollution control strategies,
- increasing public meetings to discuss environmental projects and permits,
- educating people on causes of pollution and control strategies,
- providing environmental management assistance for city departments, industries and citizens,
- developing and implementing an Environmental Justice outreach program as part of our air permitting program.

Encourage Private and Public Stewardship of our Environment by:
- conducting a household hazardous waste collection program,
- observing 75% of stack tests conducted in Marion County,
- reviewing 100% of Annual Certifications and Quarterly Reports from Title V and Federally Enforceable State Operating Permits (FESOP) sources,
- developing emission inventories and inspecting emissions sources and vehicles,
- performing site assessments and conducting environmental enforcement,
- review new construction in Wellfield Protection areas to prevent groundwater contamination,
- partnering with private and other public entities to increase resources.

Improve Customer Service and Responsiveness by:
- issuing 80% of permits within established time deadlines,
- completing 90% of technical assistance and environmental projects as well as TQP (Technically Qualified Person) projects on time,
- tracking the number of hours and locations devoted to environmental education,
- providing hazardous material emergency response as needed,
- coordinating with DPW Operations to reduce the number of spills from city vehicles occurring in neighborhoods,
- facilitating neighborhood risk reduction programs in response to citizen concerns,
- increasing accessibility and availability of ToxDrop and other targeted programs.
## City of Indianapolis 2003 Annual Budget

### Department of Public Works

<table>
<thead>
<tr>
<th>Division</th>
<th>Employee Classification</th>
<th>2001 Budget</th>
<th>2002 Budget</th>
<th>2003 Budget</th>
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<td>GRAND TOTAL</td>
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## City of Indianapolis
### 2003 Annual Budget

#### Department of Public Works

### Current Year Appropriations

#### Resources and Requirements

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#### Requirements

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<tr>
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<tr>
<td><strong>Total Requirements</strong></td>
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<td>158,920,321</td>
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### City of Indianapolis

#### DEPARTMENT OF PUBLIC WORKS

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CHARACTER 030 - OTHER SERVICES AND CHARGES
## City of Indianapolis

### DEPARTMENT OF PUBLIC WORKS

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## City of Indianapolis

### 2003 Annual Budget

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## City of Indianapolis 2003 Annual Budget

### Department of Public Works

#### Policy and Planning Services

#### Current Year Appropriations

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<td>13,790,903</td>
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## City of Indianapolis

### DEPARTMENT OF PUBLIC WORKS

#### POLICY AND PLANNING SERVICES

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**PERCENTAGE CHANGE**

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**PERCENTAGE CHANGE**

-10.0% -10.0%
## DEPARTMENT OF PUBLIC WORKS
### POLICY AND PLANNING SERVICES

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<tr>
<td>TOTAL OTHER SERVICES AND CHARGES</td>
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<td>PERCENTAGE CHANGE</td>
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## Resources and Requirements

### Department of Public Works

#### Engineering

**Current Year Appropriations**

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**Total Resources**

| 51,602,638 | 39,204,513 | 50,872,404 | 30,638,592 | 39,547,562 | 343,049 | -11,324,842 |

### Requirements

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<td>3,164,261</td>
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<td>030 OTHER SERVICES AND CHARGES</td>
<td>12,563,681</td>
<td>9,631,148</td>
<td>12,979,039</td>
<td>5,229,174</td>
<td>10,619,872</td>
<td>988,724</td>
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<td>23,772,090</td>
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<td>050 INTERNAL CHARGES</td>
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<td>502,887</td>
<td>1,866,421</td>
<td>-746,493</td>
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</table>

**Total Requirements**

| 51,602,638 | 39,204,513 | 50,872,404 | 30,638,592 | 39,547,562 | 343,049 | -11,324,842 |
## City of Indianapolis

### DEPARTMENT OF PUBLIC WORKS

#### ENGINEERING

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<td>2,789,804</td>
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<td>3,164,261</td>
<td>1,304,653</td>
<td>3,288,256</td>
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## City of Indianapolis

### DEPARTMENT OF PUBLIC WORKS

#### ENGINEERING

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<td><strong>TOTAL OTHER SERVICES AND CHARGES</strong></td>
<td><strong>12,563,681</strong></td>
<td><strong>9,631,148</strong></td>
<td><strong>12,979,039</strong></td>
<td><strong>5,229,174</strong></td>
<td><strong>10,619,872</strong></td>
</tr>
</tbody>
</table>

**PERCENTAGE CHANGE**

10.3% -18.2%

**CHARACTER 040 - PROPERTIES AND EQUIPMENT**

| 400 LAND | 1,056,203 | 0 | 0 | 187,206 | 0 | 0 | 0 |
| 410 IMPROVEMENTS | 4,303 | 0 | 0 | 13,772 | 0 | 0 | 0 |
| 415 FURNISHINGS AND OFFICE EQUIPMENT | 163,651 | 43,850 | 43,850 | 212,254 | 19,113 | -24,737 | -24,737 |
| 420 EQUIPMENT | 5,473 | 3,300 | 3,300 | 15,015 | 1,800 | -1,500 | -1,500 |
## City of Indianapolis

### 2003 Annual Budget

**DEPARTMENT OF PUBLIC WORKS**

**ENGINEERING**

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<td>23,772,090</td>
<td>32,092,090</td>
<td>23,580,849</td>
<td>23,745,913</td>
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<td>39,204,513</td>
<td>50,872,404</td>
<td>30,638,592</td>
<td>39,547,562</td>
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## City of Indianapolis

### 2002 Annual Budget

#### Department of Public Works

#### Operations

### Current Year Appropriations

#### Resources and Requirements

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# City of Indianapolis

## 2003 Annual Budget

### DEPARTMENT OF PUBLIC WORKS

#### OPERATIONS

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**PERCENTAGE CHANGE**

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**PERCENTAGE CHANGE**

| | | | | | -0.1% | -0.1% |
# DEPARTMENT OF PUBLIC WORKS OPERATIONS

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**Percentage Change**

|                                | 6.5%    | 0.1%    |
### DEPARTMENT OF PUBLIC WORKS

#### OPERATIONS

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<td>TOTAL PROPERTIES AND EQUIPMENT</td>
<td>2,072,752</td>
<td>3,638,128</td>
<td>3,638,128</td>
<td>1,827,139</td>
<td>3,617,802</td>
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<tr>
<td>CHARACTER 050 - INTERNAL CHARGES</td>
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<tr>
<td>520 FLEET SERVICES CHARGES</td>
<td>4,051,195</td>
<td>4,463,095</td>
<td>4,463,095</td>
<td>1,649,341</td>
<td>4,555,631</td>
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<td>530 DEPARTMENTAL CHARGES</td>
<td>2,663,970</td>
<td>5,667,261</td>
<td>5,667,261</td>
<td>1,869,193</td>
<td>6,573,406</td>
<td>906,145</td>
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<td>540 DIVISIONAL CHARGES</td>
<td>1,940,921</td>
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<td>550 INTER DEPARTMENTAL CHARGES</td>
<td>1,515,768</td>
<td>1,908,366</td>
<td>1,908,366</td>
<td>854,068</td>
<td>2,404,337</td>
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<td>TOTAL INTERNAL CHARGES</td>
<td>10,171,854</td>
<td>12,038,722</td>
<td>12,038,722</td>
<td>4,372,602</td>
<td>13,533,374</td>
<td>1,494,652</td>
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<td>12.4%</td>
<td>12.4%</td>
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<td>TOTAL OPERATIONS</td>
<td>93,249,618</td>
<td>105,444,201</td>
<td>109,657,201</td>
<td>76,857,673</td>
<td>111,894,739</td>
<td>6,450,538</td>
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<tr>
<td>6.1%</td>
<td>2.0%</td>
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