The meeting of the Board of Parks and Recreation was called to order by Chairman Williams, Thursday, January 24, 2013, at 3:45 p.m. in Room 260 of the City County Building, Indianapolis, Indiana 46204.

**Board Members Present:** Chairman, John Williams, Dr. Jacqueline Greenwood, Mr. Joe Wynns and Dr. Michael Twyman

**Staff Present:** Louvenia Holstein, Board Secretary Suzanne Martin, Assistant Board Secretary Don Colvin, Deputy Director LeAnnette Pierce, Assistant Corporation Counsel

**Chairman's Announcements**

Chairman Williams greeted everyone and thanked them for being here today and asked all to rise for Pledge of Allegence to the Flag. Chairman Williams welcomed everyone to the first Parks Board meeting of 2013 and he stated that he appreciated everyone for attending. Chairman Williams also welcomed the Board members and stated it was good to see each of them and stated that he hoped they all had a great holiday season and a happy new year and look forward to getting a lot of good work done this year. Chairman Williams stated that before we get started with the agenda he has a couple of announcements. First of all he would like to say to those of you who are in the audience here and those of you who are listening via Channel 6, you may be aware, and if you are not he would like to know that we have received a 10 million dollar award, or grant, from the Lilly Endowment to do a lot of good work in the Indianapolis Parks Department and we are looking forward to receiving this grant and again he would like to thank the Lilly Endowment, Inc. for their generosity and their contribution in furthering our mission here at the Indy Parks Department. Thank you again.

Secondly he would like to say again to his right, we have a person who has been here for a long time and has been recently recognized by the Indiana Parks and Recreation Association as an awardee of Excellence through their Awards of Excellence Program of 2012, as a distinguished life member, he would like to say congratulations to Mr. Joe Wynns. One last thing, here recently we were able to sit in on a viewing of the television show, Parks and Recreation, at St. Elmos, and we would like to thank St. Elmos for hosting us that night and he would like to thank them again for all their generosity and the kindness that they showed us. It was a great show, I guess even more importantly, they donated the proceeds that night to the Indianapolis Parks Foundation for some of the work that can do and he wants to thank them again. With that, he thinks we can get down to business and first we have a change with the order of agenda items being heard. We will be hearing Agenda Item #5, 2013 to be heard first.
5. Agenda Item Resolution #5, 2013 – Approval by the Board of Parks and Recreation of the Consolidated City of Indianapolis for the Gas Line Easement between Citizens Energy Group and the Department of Parks and Recreation for the Consolidated City of Indianapolis, of the property located at “A part of the northeast quarter of Section 18 Township 15 North Range 4 East”.

Paul Smith thanked the Board Secretary and Chairman Williams and stated that after those wonderful announcements, this is going to seem awfully benine. Don Colvin and he are here today to ask you to approve a resolution which would grant a perpetual easement to Citizens Utilities for a gasline that they need to run across Pleasant Run Creek. As he understands it the line was running in the right of way as part of the bridge project there he thinks because of the bridge being replaced or some work being done at the bridge the line needs to move into Indy Park property and because it is not in the right of way it requires an easement from the Parks Department. He will note to the Board that this particular easement is not going to impact recreation one bit, it literally runs underneath the creek, and so from that perspective it is not problematic and they do not intend to do any building there or anything that would be difficult with the easement there so Don is here to kind of fill in any kind of color as far as easement is concerned but he thinks it is pretty straightforward and it is something that we do for our sister agencies.

Don Colvin stated that yes, it is very straightforward and we have worked with Citizens Energy before on these types of projects and they do an excellent job. They have committed to restore any disturbance that they do to the ground and he stated and pointed to the overhead that as you can see on the screen which is outlined in red it will have to go under our greenways trail but that segment will be put back immediately afterwards and everything else is underneath the creek and comes up on the other side and is totally out of site, out of mind but they will have to disturb that area to do the appropriate boring and it is because of the bridge construction and Indy Parks may, over the next year, bring a few more of these items to the Board for approval and this is all being driven by the benefits of the Rebuild Indy monies and DPW making improvements on our road infrastructure and this is a good thing overall. Mr. Smith stated that he would note to you that this is an intergovernmental transfer and Citizens is being recognized as a governmental agency with respect to this transaction which means that in our intergovernmental transfer we will put together our resolution and ask this Board to pass it and we are also going to ask and require that Citizens Utilities also pass a tandem identical resolution and then once that is done then we will have in fact the easement completed, but at this juncture we are asking for the one side of it and we will look for the otherside in order to be able to complete the transaction but that will happen outside of this meeting. Chairman Williams asked if there were any questions from the Board. Mr. Wynns stated that he has just one. “Will we be able to get any trail work on Pleasant Run Trail while this is being done Don?” Don Colvin answered “fortunately their work is focused right at the bridge so they will damage a section maybe as wide as the desk he was sitting at and it will get cut up they will do that section and then it will be put back.” Don stated that there will be no additional work on the trail. Don mentioned that they are looking at putting in a whole new signage.
package on Pleasant Run Trail. They had it all designed last year and Andre and David Teachout are going to put out a bid to try to get new signage all along that trail. This has been a challenge on Pleasant Run Trail which is a beautiful trail, but it is hard to figure out where you are on the trail and they are hoping to improve that. Chairman Williams asked if there were any other questions from the Board. There were none.

A motion was duly made by Dr. Greenwood, seconded by Mr. Wynns, and unanimously passed to approve Agenda Item Resolution #5, 2013.

Dr. Greenwood had to leave early from the Board meeting and Chairman Williams asked her to stay just a little longer and sign the Resolution as it was passed around and also that he was going to go back and ask the Board to approve the November 20, 2012 minutes. Dr. Greenwood agreed.

Approval of Minutes – November 20, 2012

A motion was duly made by Dr. Twyman, seconded by Mr. Wynns, and unanimously passed to approve the November 20, 2012 minutes.

1. Agenda Item #1, 2013 – Approval by the Board of Parks and Recreation of the Consolidated City of Indianapolis, Indiana for their 2013 Board Meeting Schedule.

The Board secretary stated that she listed the new Board meeting dates for 2013 and provided the Board with earlier copies for their review and has not heard of any conflicts with any of the Board members schedules and believes these were all favorable to the Board. Dr. Twyman stated that he didn’t have a problem with the dates for their 2013 Board meetings but asked the Chairman if we could please host at least half of our Board meetings off-site or as often as we can, particularly in the better weather months out at our parks that would be fantastic. Chairman Williams stated that this was so noted and agreed that he looks forward to doing that as well and the community has an opportunity to see us via television and conduct business at our off-site facilities and he thinks that would be a great thing for them to see.

A motion was duly made by Mr. Wynns, seconded by Dr. Twyman, and unanimously passed to approve Agenda Item #1, 2013.

2. Agenda Item #2, 2013 – Approval of the Board of Parks and Recreation of the Consolidated City of Indianapolis for the Department of Parks and Recreation 2013 Fees and Charges.

Chairman Williams greeted Kent Knorr and Lisa Leming, Indy Parks staff from the Financial Division. Kent Knorr stated that they are coming forth today with the proposed fee changes for 2013. The Board has been through this process before and this is not really as major as it has been in the past but there are some significant changes and of those we would like to highlight certain ones and the reasoning for those changes. The
first section that he would draw attention to is the Passes and Memberships Section, where they are recommending reduction in the fees for weight rooms which is based on a couple of factors. The primary factor being the amount of usage that they have seen in the weight rooms has dropped. They are looking at some strategies to encourage more folks to come in to the weight rooms. Part of those strategies includes reducing the fees and additionally they had proposed under the daily admissions, free admissions to the parents or guardians while children are participating in programs. The idea there being basically a marketing tool to introduce to those parents the opportunities that we have with weight rooms and to help remind the community that they exist. There is a lot of competition for fitness facilities and we feel that this will help keep our weight rooms getting the usage they deserve. There are some great facilities out there that are really under-utilized right now.

Additionally in the Rental of Pavillion and Shelter Section, they are recommending a reduction in the shelter fee for the Eagle Creek Beach Shelter. Previously that was designed that your rental included use of the beach, and the way it is to be set up know that is actually a fence that will devide that shelter from the beach. Users will still be able to use the beach and they will be able to use group discounts or use gator passes so they can swim, but it is not a guarantee with that shelter and they actually think that they will increase shelter rentals because not every group that was renting this shelter was interested in the swimming component. This is just a standard reduction for that. The addition in this section are some new sites and those are highlighted in red on the Board’s sheets, including Wes Montgomery, Al Polin, Arsenal, Broadway and 61st, Caterbury, Juan Solomon, and Christian Park. These are actually shelters that either have had some improvements to them or are new and they have just included those onto the sheet now for rental opportunities.

Going to the section Rental Facility Rooms the Eagle Creek Hideaway and the Eagle Creek Crest they are recommending some fee increases at these locations. These increases come from a couple different reasons, the first of these is improvements to the facilities, since there have been a number of improvements at the Hideaway and at Post Road and these are great rental facilities now and they have seen a response from the public that has been positive to this so they are also seeing an increase in demand and they feel that these are actually increases in fees that can still be kept as competitive options for people looking for retreat facilities. Increase at the Crest actually reflects the increase in demand for that facility and again we feel like it is an appropriate increase going from $50 a week to $75 or from $100 to $135 on weekends. They also in this section were looking at increases to fees for setup and tear down and again these are based on actual cost of having staff on site needing to do set up and tear down and making sure that we are not actually losing money by doing that process. Kent stated that he thinks that brings their fee charge for set up and tear down up to where they need to be.

Under the Garfield Arts Center you will see a combination some fee reduction at some of the rooms. They have really looked at how they can get more people into those facilities and it has been pretty slow going. Again they are trying to figure out where the market is on these. They are new facilities and they just are not seeing the usage so
they feel that a fee reduction will help with this. In addition, the Arts Center has actually added two new classrooms on the lower level and so those are part of the fee proposal here to.

The next section with significant changes would be the Rental of Aquatic and Sports Facilities. There is a recommendation for a fee increase for practice time at Chuck Klein facilities. They are recommending going from $30 for two hours rental to $40 for two hours rental. They looked at this closely and realized that they were potentially losing money with staffing at the $30 level. The $40 level should help correct that situation. He pointed out that during a rental time staff actually has other responsibilities prepping fields for leagues that follow the rental time and this is actually a good additiona revenue stream during a time that they are typically prepping those fields. They are also recommending an increase to the lighting cost here. They are going to do some additional studies to pinpoint it this year with IPL who is coming out and help examine the exact cost but they have looked at utility costs from the last three years and feel that this increase is justified. It has been a long time since there was a lighting cost increase here. They did a similar lighting cost increase with a deeper study at Kuntz Stadium last year so they felt like they needed to start moving in this direction and then they will have the exact number and this may be the exact number and if they need to do another study they will do that next year.

Equipment Rentals Section there are charges that previously had ranges for their rental equipment and they have just clarified these. They have worked with the sound production team and received recommendations that pinpoint these fees and make it a little bit more specific and clear within the fees and charges. He thinks that whenever you have ranges it can get a little confusing, well, “where do I fall in that range if I want to rent with sound equipment?” They are trying to make it a little bit more specific so the public will know what each of these packages involve. Before he moves on to golfing fees are there any questions about the fees and charges that we just covered?

Chairman Williams asked the Board if they had any questions. Mr. Wynns asked how close are they to moving toward cost recovery for these rentals. Are you really, like for the shelters are you picking up what maintenance costs to repair the shelter, pick up the trash, I mean are you 50% on cost recovery or are you moving in that direction? Because he thinks that you know the way the revenue streams are, a lot of systems are moving to cost recovery. And he just wanted to know is that something that you are thinking about? He knows you can’t be exact and you have to look at utility costs and staff costs, maintenance costs, because he looks at some of your fees, you know, and he is trying to figure are you moving in that direction? Trying to get there, there has to be a lot more analytical information of course to determine what does it cost for a two-hour shelter rental but are you moving in that direction? Dr. Twyman stated he would like to piggy-back on that Joe, since this is a question he asked each year when this is presented for approval at our Board meetings as well. One, kinda what is are the projected goals, and two are you moving in the direction or are they shifting from year to year? He is hoping that the objective is to maximize revenue in this and so, he would
like to know if we are trending up just in generally speaking or are there certain areas where we are seeing some growth and not only increase the demand but increase revenue.

Lisa Lering stated that she could answer that. Lisa stated that basically what they have done is yes they are trying to have 100% recovery costs, and often it is hard to figure out all of their total costs are including maintenance, electric, it is hard so really even looking at what their competitors are charging and then supply and demand and that is kinda why they have decreased some to the prices because the shelters are no good just sitting there empty. A lot of the shelters are pretty easy to look at as far as supply and demand. There are only so many Saturdays and Sundays in the summer. They start renting the shelters January 2nd or 3rd whatever the first business day is and those people are calling and walking into our parks to rent our shelters. The shelter rentals are pretty predictable but to just jump out and increase based on our expense she would say they are getting there but they are not making that full 100% jump. This is why they kinda just are analyzing and it looks like a lot of these are bringing new shelters on. The neighborhood parks typically have been first come, first served shelters. They have now added restroom facilities in a number of their neighborhood parks in with the other amenities they feel like they need to rent those to produce more revenue. So yes they are headed that way, but it is baby steps. Chairman Williams stated that just to piggy-back on what Dr. Twyman stated, that from a policy standpoint, the department understands the need to try to balance the books, if you will, unfortunately, how parks have been operated over the years and Joe you certainly are familiar with this, it is extremely difficult when you are talking about the amount of money that is necessary to run the system and where that money comes from. Traditionally it is from taxes so when you look at the amount of revenue that we have generated over the years it really is a small percentage of what the overall operating budget is so; he thinks that from a standpoint of whether or not this is going to be from the standpoint of the community readily accepted they will have to do a little bit of their homework so what he is having staff do this year is from a business model perspective, be a little bit more diligent in creating, and we are going to start creating more relevant, if you will, key performance indicators that is going to give us more information this year that we can use for 2014 to determine what is the right mix of charges that should be charged and how to recoup that cost and what the cost of the factors of production what is it that goes into us running a particular shelter or running a particular location. So, he thinks that historically staff has done, and they continue to do and look at what the community, you know, as far as our competitors, what they are charging, the types of services that are being provided and what we charge to commisserate what the community is charging and in some respects, and probably most respects, we are a lot less as far as our charges structure is concerned than what they are, but at the same time we have to be mindful of the tollerance of the community and what they are willing to tollerate if we don’t do our due diligence and say, from a business model perspective, this is what we are doing and these are our key performance indicators and this is what is going to help us drive that decision in the future. Mr. Wynns stated that the only reason he raised that model is, with the tax base as it is, there is no additional revenue coming in and so if the opportunity to gain
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revenue doesn’t become an enterprise system the agency is not going to grow. Because you are going to have to grow your own revenue in order to deliver services. That is the only reason that he is saying this, and he is not saying that policy wise that you shouldn’t he is just saying that this whole permit section is the growth of programs for the agency and if the revenue base doesn’t grow, and if there is not a projection that it needs to grow 5%, 10%, you are going to stay right where you are, like you said, the calvary is not coming and there is no more money coming into the agency so you cannot look at a chance to collect money and not maximise and obviously have to explain that to the community that this section here is an enterprise section, this is not a service section. This is where you have to not only pay as you go, but gives us a little more. He just thinks that this is a grand opportunity, and he thinks you are doing a good job, looking at everything, but this has to become an enterprise operation if you want the organization to have more money to grow and what that model is, he is just saying that this is conversation with you and your staff, and whatever, you have to stop putting percentages or else you are not going to stay right where you are and you are not going to have any extra money. Dr. Twyman replied, “Exactly”. Kent stated that they can share with the Board that they looked at a lot of what you are asking. They looked at 2011, compared that to 2012 and in 2012 their shelter rentals saw $770,000 in rentals. They were up last year, to $850,000. They made similar adjustments last year and that is why he feels confident with the adjustments but again, it is something that they have to look at every year and they are getting feedback from staff they, through this process included park managers, senior staff, and had multiple meetings to really kind of look every single line that you see on the fees and charges, just for the reasons that you have mentioned. Mr. Wynns stated to keep good records. Kent stated that they are moving in the right direction. Dr. Twyman stated that to clear up what the Board is saying is that they would appreciate staff being very aggressive in this area in terms of being antrepreneurial and that he thinks it is a wonderful opportunity looking at $10 million dollar investment and private investment from Lilly Endowment to essentially continue to upgrade the quality of parks then the benefit side of this is greater use and hopefully greater revenue so they want to leverage that resource so that we continue to see, as Joe has said, they are not getting any more city dollars, no public money and so that is not going to increase. Chairman Williams stated, exactly and he is certainly encouraged by your support here from the Board to move us in that direction, so we appreciate that.

Lisa stated that she was going to give the Board one other example that she believes the Board has asked in the past, last year when they came before the Board they proposed a rate for residents, excuse me, non-residents and they gave discounts for the residents and they implemented an increase for all of their shelter rentals, that was, she thinks people just gave them different address, or went around and they had $821.00 was the increase for shelter rentals, however the other increase was at Eagle Creek Park, residents entered for $5.00 and non-residents entered for $6.00 and they increased the pass sales $50.00 for residents and $60.00 for non-residents and we showed an increase of $17,000. So it is a little bit and between that and shelter rentals overall they are making a little impact as they go and they just need to keep digging deep and making changes. Chairman Williams stated that he wishes that they were a private industry where they could charge basically what ever we want to charge what
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the demand for that but statutorily there are things that we have to be mindful of but at the same time we are looking at it and doing our due diligence to make sure that we are looking at good key performance indicators that will help us drive our business to make sure that we are making the right decisions and collecting as much revenue as we can.

Chairman Williams asked Kent to continue. Kent stated that the next change that we are bringing forward they have not brought to the Parks Board for a while and that is recommendation for maximum Golf Green Fees for our city golf courses. Under the agreement that we have with our operators, Indy Parks sets the primary fees for the golf courses. The last time that this was increased may have been as long as 10 years ago. These are the maximum fees that of golf course could charge. Most courses golf course actually set their pricing below these levels, but the thought on increasing involved a couple different things. Again, they would like to make sure that they are staying consistent with the market and the opportunity for revenue and this will give them a little bit more flexibility in pricing during prime times or slow times. If it is a slow afternoon, they can hop onto Facebook and say “we are offering a discount from a normal rate of say $22.00 to $15.00, or whatever special they want to offer. The increases again do not mean that the courses will immediately increase their fees but it does give them the opportunity to do so. The courses he would point out set all their secondary fees so this only applies to an everyday fee, a senior fee and a junior fee, otherwise all the other courses per contract course fees by contract are set by golf operators.

Chairman Williams asked if there was any correlation between these fees and what the private industry is charging. Can you tell us a little bit about this? Kent replied that in conversation with each of his operators, we are still at our maximum fee going to be below comparable public/private courses. Chairman Williams asked by what percentage? Kent replied that he doesn’t have a percentage because again it is such a wide range, but if we take courses that are very similar to ours that are private/public chances are we are still going to be well below what their maximum fee is. Again, similar to retail pricing it is not often people charge their maximum fee except at prime time.

Kent stated that last section that they wanted to touch on is Employee Discount Program. There are a couple of changes in this section and they talked through these last year but wanted to get these clarified in the actual discount program that discounts for food and beverage are during a work shift only at their assigned location. This would be at locations where Indy Parks actually run the concession stands. We offer discounts for employees who are working at that site during their work shift. For example these discounts are used by lifeguards who have a very limited and short break schedule cycle and so it is difficult for them to leave and come back during lunchtime and so we built this discount into the fee structure and then we wanted to extend the free admission to weight rooms for City and County employees City/County wide. The idea here again would be to introduce more people to our weight rooms and it also fits nicely health initiatives that the City and County has set as part of the Wellness Program and the opportunity for staff to take advantage of these.
Chairman Williams asked the Board if they have any more questions. Dr. Twyman asked if we have any sense of, and he understands that of course, Go Ape continues to draw more and more people, at least to Go Ape at Eagle Creek, are we getting any recidival benefits for any increased activity in Eagle Creek Park through Go Ape.

Lisa replied that in the Go Ape contract, year one Go Ape does not pay Indy Parks anything because of their investment but Indy Parks will start getting a percentage of their revenue starting in year two. The customers still have top pay gate fees and so this is impacted. Dr. Twyman asked if we know if some of those folks are going swimming or using something else in the park that is a cost.

Lisa referred to Don Colvin who answered that he believes if his memory serves him well, that Eagle Creek Senior Manager, Carrie Kasnicka tracked how many people attended Go Ape which came to about an $8,000 increase just from the people stating that they were entering to just attend Go Ape and because it is such a great experience those people are spending more time in the park itself and it has been a huge success story.

Chairman Williams added to answer your question if those same individuals are staying and renting a shelter or if they are going to the beach, or participating in some of the other areas that may have revenue potential, we don't know that just yet but as far as our methodology is concerned we are looking at, again, capturing that part of information is part of what we are going to be looking into as key performance indicators because that is what we need to find out. This is what we need to know because it will help us make a better decision as to how we go about marketing, not just Go Ape but the other amenities and maybe put together certain types of packages for individual, if you come and swim a day, maybe Go Ape will give you a 5% discount if you go to the beach and rent a shelter but we have to find that information out. Dr. Twyman stated that this would be especially encouraging for companies doing retreats or team building exercises and could benefit from other things in the park as well in addition to Go Ape.

Don Colvin stated that he would also like to mention one other thing over at the 42nd Street Boat Ramp and we used to have a gate attendee there and collected fees for patrons going in. We have automated that system so you can either use a park pass, credit card, or cash and eliminated the gate attendant and were able to take that employees time and apply it to other areas of the park and they brought in an access of $30,000 in revenue just the first year and he had an initial capital investment of $15, 000 to buy the unit but as we move into year two, that should show a significant revenue increase and in the past he believes that they were bringing in about $17,000 a year at that gate.

Mr. Wynns asked who the typical user is for the Go Ape Program. He is just curious. It is pretty expensive isn't it? Lisa stated it is $55.00 for an adult and $35.00 for a youth up to age 17 and they are targeting teenagers, highschool kids, and college kids and really that age up.
Chairman Williams stated that if you think about it, at the same time they have seen folks that have been much older than this, Dr. Twyman stated, yes, he has done it. Mr. Wynns stated that this is going to make his point, if they can put a program out there and charge $35.00 and $55.00 and have participants, we have to be just as aggressive with our fees and charges. They are in an Indy Parks facility, charging $35.00 for a child and $55.00 for an adult and we are talking about $30.00 for a weight room. He is just saying that you have to look at what you are doing and if you are going to allow agencies like that to come on your property and charge those type of fees, why can’t you look at your fee structure and he just wanted to ask that question and just wants to leave that out there as a thought process. They are charging $55.00 and $35.00 and he will just leave it at that.

Dr. Twyman stated that he just has maybe a question or comment and it will probably be beyond your purview. The word on the street is that fee collections at some of our facilities are a little lousy-gosy to be polite about that. Do we do any internal auditing? And is there protocol, processes that are universal in terms of how groups and individuals pay for and gets documented and collected and all of that and are they followed? Do they exist and how well are they followed universally?

Chairman Williams stated that he will have Jen Pittman, our Deputy Director, speak to that. Ms. Pittman came to the microphone and Chairman Williams asked her to please tell us who you are I think most of us know you but for the listening audience. Ms. Pittman stated of course, but just in case, she introduced herself and stated that we have a lot of different audit procedures in place so that is definitely something that we are looking at and making sure that fees and charges are adjusted appropriately and we also want to be sure that we have collection procedures in place. Audits are one side of the equation and we also think that training and developing more standard procedures throughout the department is the other side of that and in 2013 that side of the equation is something that they are going to be taking a strong look at building better training programs that is not only respective of City Human Resource practices but also addresses the needs of Indy Parks, especially cash collection and other audit type of procedures are involved. Ms. Pittman asked Dr. Twyman if that helped answer his question? Dr. Twyman replied “yes, it did, thank you.” Ms. Pittman replied, “great”. Thank you. Chairman Williams asked if there were any other questions for the Board members. There were not.

A motion was duly made by Mr. Wynns, seconded by, Dr. Twyman and unanimously passed to approve Agenda Item #2, 2013.

3. Agenda Item # 3, 2013 – Approval by the Board of Parks and Recreation of the Consolidated City of Indianapolis for ITB-7170 Term Contract 6226 Renewal of Pool Treatment Chemicals with Brenntag Mid-South, Inc.

Chairman Williams greeted Elaine Dillahunt, Senior Manager, Indy Parks. Ms. Dillahunt thanked the Board and stated that she has with her today Cathy Scott, Account Representative for Brenntag Mid-South, Inc. and that they are recommending that the Parks Board approve a two-year contract renewal and they do provide all but one of the
chemicals used to maintain our swimming pools. They have been excellent to work with through the course of the contract. They have held their prices for seven years now and she doesn't know if there is anything out there that has held its prices for seven years. Purchasing did also due diligence and could find no other local vendor who could provide the pertinent chemicals that we need to keep our pools operating and so we would like to renew their contract for another two (2) years. At the end of this renewal then the chemicals would go out to bid and she would be happy to answer any questions that you might have. Dr. Twyman just wanted to ask our guest are there other any new demands in your industry because we appreciate the fact that you are able to keep your price at the same level particularly during a tough economy and are you under any different types of demands internally at all? Cathy answered, "really, no, because they have a lot of buying power in the market they are able to stabilize pricing so they are sitting pretty right now. Dr. Twyman replied "good, that is great". Chairman Williams stated that is good for Indy Parks that is for sure and we need things to kind of stabilize that are for sure. Cathy stated that they have had this relationship with the Parks Department for a long time and she is coming up her 34th year with the company and she thinks that they have been doing business at least 30 of those years, so it is a long-standing relationship, previously Ulrick. Cathy stated that she is glad that Elaine said their name she was afraid her boss would get mad at her if she said it. Everyone laughed.

Chairman Williams asked if there were any other questions for the Board members. There were none.

A motion was duly made by Dr. Twyman, seconded by Mr. Wynns, and unanimously passed to approve Agenda Item #3, 2013.

4. Agenda Item #4, 2013 –Approval by the Board of Parks and Recreation of the Consolidated City of Indianapolis for the Emergency Purchase Order for Repairs to Kuntz Stadium Office and Wall

David Teachout greeted the Board. The Board greeted David. David stated that back in December; someone decided that they wanted to park a vehicle inside of the office over at Kuntz Stadium. Statute allows us to go out and get three (3) quotes for repairs and the Director has to declare the emergency and because the shape the building was in the emergency was so declared. The received 3, well, actually the got 4 quotes and the 4th one was not responsive and didn’t get their quote back in time and we went ahead an awarded the work to the low quoter and had them fix the building, but the Board has to approve the award and that is why he is bringing this to the Board today.

Chairman Williams asked the Board if they had any questions. There were none.

A motion was duly made by Mr. Wynns, seconded by Dr. Twyman, and unanimously passed to approve Agenda Item #4, 2013.
6. Agenda Item #6, 2013 – Approval by the Board of Parks and Recreation of the Consolidated City of Indianapolis appointing Joenne Pope as Indy Parks and Recreation’s Representative for Purposes of Pursuing the 21st Century Community Learning Centers Grant.

Ms. Pittman greeted the Board again as one of the Deputy Directors of Indy Parks and she has with her Joenne Pope, one of our Senior Managers that over sees day camps and educational and afterschool programs, and food programs and lots of other wonderful things that the department does. In recent years our department has been a recipient of the US Department of Education 21st Century Community Learning Centers Grant that has enabled us to provide a robust afterschool program at multiple Indianapolis Public Schools locations and that grant in 2013 is up for renewal and we would like to reapply. Part of the grant requires action from our Board. The Grantor would like the Parks Board to designate an Indy Parks representative for purposes of the grant application process. They want to know that the Parks Board is aware of their intent to seek the grant and they would also like one designated point of contact not just for the grant application itself in terms of the paper that is submitted but for the entire question and answer process that surrounds a grant of that size. Joenne is our resident expert when it comes to developing high quality programs of this nature and she has administered the grant during the previous cycle and not just done an excellent job in terms of programming at those schools, but fiscal agent and a great steward if tax dollars that are associated with it. It is our recommendation of the staff that she move forward as the Indy Parks representative for the next grant cycle and they are here today to ask the Board’s approval of that and also happy to answer any questions you may have for them.

Mr. Wynns asked how many schools is the program in. Joenne answered that they are currently in seven. In this grant cycle they will only be applying for five. Ms. Pittman stated that she would like to interject and offer up an explanation for that. She thinks it is pretty incredible. Ms. Pittman stated that they have been able to work with a community group and she thinks that they are pretty close to be able to say that this is a final agreement. Ms. Pope agreed that she considers it final. Ms. Pittman stated that with the partnership with Edna Martin Community Center they will be taking over the programs at two of our schools and two of the seven schools had a really high cost of travel associated with the program and those are the two schools that they will be able to find a community partner to transition that program to. They will not see an impact on the children in that area and Mr. Twyman interjected that is the Martindale Brightwood area and Ms. Pittman stated yes, and they will be able to go ahead and serve, with the grant that they receive, five additional locations and those are the five that they have been serving, but this will allow us to stretch limited dollars a lot further.

Mr. Wynns asked how much are they asking for with this grant. Joenne replied that the grand total will be 1 million one hundred thousand dollars and it is a four year grant if we receive that amount. This is what they are shooting for.

Chairman Williams asked if there were any other questions for the Board. Dr. Twyman asked Joenne how long she has been with Indy Parks. Joenne replied, this time, six
years. Previously about seven with six inbetween off. Chairman Williams asked if there were any other questions for the Board. There were none.

A motion was duly made by Dr. Twyman, seconded by Mr. Wynns, and unanimously passed to approve Agenda Item #6, 2013

Change Orders

7. Agenda Item #22A, 2012 – Approval by the Board of Parks and Recreation of the Consolidated City of Indianapolis for Change Order #1 with Lehman’s Inc., Anderson, Indiana for HVAC Renovations at Indy Island Pool in the amount of $5,682.11.

David Teachout stated that this is Change Order #1 and there may or may not be any additional change orders on this item and they are about three quarters of the way through this project at this point. They just delivered the big unit that is going to be dehumidifying the pool today and this is a plus. These items that he pretty well listed, we saved $5,400.00 by not having to rework the gasline, so that was a deduct overall. There is a cast iron pipe that they found to be completely rusted out and they had to get that replaced. There was a drain pipe from the upper area. They had to provide temporary heat because the project because this is going into the winter months so there is an increase for providing a couple furnaces so they could keep heat in that building because right now there isn’t any in that area at all. The doors that they specified were not correctly labeled on the plans so because it is a value added they increased a little bit for the extra size of the doors. In order to miss the duct work they had to move a couple of sprinkler lines and that took place during Christmas break so they didn’t interrupt service to the school as well and they wanted to make sure the kids were safe in that area and the last thing is because we had problems in the past with some of the piping to our controllers in our pumps with the chemicals they installed hard piping to all but that little bit you can see on the controllers on the overhead screen so they do not have to worry about leaks and they are also asking that they extend the substantial completion date from December 14th March 13th and the final completion from December 31st to March 30th. David stated that if the Board had any questions he would be more than happy to answer them. Mr. Wynns has one real quick one. He stated that David said that the doors that were labeled on the plan was not adequate. David answered that they were the wrong size. The Engineering firm put the wrong size doors on there. Mr. Wynns asked if the engineering firm going to help us with any additional costs. David stated that he has not talked to them about that at this point because it is not the contractor’s responsibility because they ordered what was on the drawing and he has to increase that in order to take care of that and if so directed he would be more than happy to them about that. Mr. Wynns stated that he would hope so and Dr. Twyman agreed. Because if someone gives you incorrect stuff on the plans and it causes you more money to make it right, then he thinks at least the firm that did the plans should at least cover 50% of the cost, if not all the cost. David stated that we have a construction attorney and he will check with them to make sure we can do that through him. Mr. Wynns stated that if the part of the plans is incorrect and cause you more to correct it. David stated that you are absolutely correct and he will go back to
our attorney to see that we can do this and if it is, it is not a problem they still have to bill us for some of the props and part of the job yet so we still have their money. Chairman Williams stated that for expediency purposes we would hope to get this done. Mr. Wynns said he would hope that they would give at least a dollar. Dr. Twyman agreed that David look into this. Mr. Teachout stated that he would be more than happy to do that. Chairman Williams asked if there were any other questions for the Board. There were none.

A motion was duly made by Mr. Wynns, seconded by Dr. Twyman, and unanimously passed to approve Agenda Item #22A, 2012

Adjournment

There being no further business before the Board of Parks and Recreation, Mr. Wynns made a motion to adjourn and seconded by Dr. Twyman and unanimously passed to adjourn the meeting.

The next scheduled Board of Parks and Recreation meeting is Thursday February 28, 2013 in Room 260 of the City County Building, Indianapolis, Indiana 46204.

SUBMITTED:

Louvenia Holstein, Board Secretary

APPROVED:

John W. Williams, Chairman
Board of Parks and Recreation

Date 2-28-13